

SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
Minutes of Executive Meeting – Wednesday, March 13, 2019
Meeting held at Vernon City Hall, Vernon BC

MEMBERS PRESENT

President	Councillor Shelley Sim
Past President	Chad Eliason
1 st Vice President	Councillor Lori Mindnich
2nd Vice President	Director Karla Kozakevich
Directors	Councillor Tim Lavery Councillor Judy Sentes Executive Director Alison Slater
Absent	Mayor Robin Smith Mayor Toni Boot Mayor Barbara Roden

CALL TO ORDER

President Sim called the meeting to order at 10:32 am.

CONSIDERATION OF AGENDA

Moved/Seconded by Chad Eliason/Tim Lavery THAT:

The agenda be accepted as presented.

CARRIED

ADOPTION OF MINUTES

Moved/Seconded by Tim Lavery/Karla Kozakevich THAT:

The draft minutes of the Executive Meeting held in Kelowna on January 23, 2019 be adopted.

CARRIED

VERNON UPDATE

- Councillor Mund stated the Vernon Council and staff are very excited to host the 2020 SILGA convention.
- He feels their community has been pleased with council's work and direction.
- They have a new mayor and 2 new councillors.

CORRESPONDENCE

1. Auditor General for Local Government – letter via email.

Moved/Seconded by Tim Lavery/Chad Eliason:

That the correspondence be received for filing.

CARRIED

BUSINESS ARISING FROM MINUTES

1. “State of Emergency” name change with Emergency Management BC
 - Letter sent on February 26th. No response to date.

NEW BUSINESS

1. Nomination Endorsements
 - SILGA is not consistent with the current endorsement policy for nominations for the SILGA board re: running from the floor at the AGM and getting your nomination into the nomination book.
 - Starting in 2020, for those local government officials that wish to run for the board, a letter must be attached to their bio showing the support of two members from a SILGA local government along with their acceptance of the nomination.

COMMITTEE REPORTS

1. Area Director Reports
 - a) Salmon Arm
 - Council passed motion to approve the hosting of the 2021 SILGA convention
 - b) Clearwater
 - Junior council asked DOC to consider a ban on plastic bags in the community. We will look to Salmon Arm’s process for guidance.
 - Ministry of Environment is trying to increase the cariboo population but their potential programs are impacting the allowable cut for the forestry industry along with the travel industry (ie, heliskiing and snowmobiling) in the back country.
 - c) RDOS
 - New subdivisions on hillsides – drainage and water issues in the development impacting homes situated below.
 - MOTI has done study – there are flaws with the engineering design and build of the sewage and water drainage systems. Lawsuits are being considered.
 - d) Penticton
 - New CAO is on board
 - Penticton Indian Band chief will be meeting with Penticton Council shortly. His focus is on water issues.
 - With thoughts to last year’s fire season, the city is partnering with Travel Penticton to let everyone know Penticton is “open for business”.
 - e) Lumby
 - Berm installation – getting ready for potential flooding
2. Finance Report
 - As at February 28, 2019 SILGA had \$48,222 in the bank and \$110,957 in the MFA account.
 - SILGA needs to have more than one board member on the finance committee. Councillor Lavery suggested that the 1st Vice to be an automatic selection on a 3 person committee.
 - Also best to have a signing officer closer to staff. Will relook at signing authorities once new board is elected.

- Follow up on the board concerns regarding clarity of expenses – accountant confirmed that as long as background receipts were available when staff expense cheque is signed, there should be no concerns. Accountant agreed the separation of staff salary and expense claims was a good idea. New staff expense form to be generated.
- On 5 year plan, added separate lines for convention sponsorship bonus and for convention administration costs.
- Draft 2018 Financial Statements have been prepared by BDO. They show a profit of \$12,011 on revenues of \$154, 384, a significant improvement over the budgeted \$28,335 loss. Accountant has stated the reserves set aside are in the middle of the parameters for associations similar to SILGA. He has given the statements a clean opinion.
- The 2018 Draft Financial Statements are accepted by the board as presented with 2 minor clarifications.
- Directors were in receipt of the General Ledger and MFA account reconciliation to February 28, 2019.

Moved/Seconded by Tim Lavery/Chad Eliason:

The finance report be received.

CARRIED

3. Convention Reports

a) Penticton 2019

- Program is finalized.
- Sponsorships are \$86,000 to date
- 155 registered as of meeting date for \$62,000.
- Staff approval to purchase pins for up to \$1,500.
- Emcees – Sue McKortoff, Shelley Sim and Chad Eliason
- No youth this year for presentations.
- Still working on the food trucks for Wednesday lunch
- Website issues – the SILGA website can not be accessed by the BC government employees – it's been blacklisted.
 - Staff to contact MLA Stone with ICompass to see if he can help.
- Community Excellence Awards
 - Received 8 in 3 categories; all excellent submissions
 - Committee will still decide winners for 2019; suggestion for future years to allow each submission 2 minutes to present to the membership and let membership decide.
 - Staff to put the submissions on the banquet tables for the membership to read.

b) Vernon 2020 – Staff to meet with Vernon Lodge staff and city staff after board meeting.

c) 2021 Convention – Salmon Arm has agreed to host.

4. Resolutions

- SILGA received 25 resolutions and they are down at UBCM for comments.
- March 29th meeting in Vernon has been set for 2019 resolutions review.

5. Nominations

- There are only 4 running for the 7 Director at Large positions.
- Councillor Eliason will work to get a Vernon council member to run from the floor.
- Current SILGA Director Sentes is considering running from the floor at the AGM.

6. Communication

- A short newsletter to go out prior to the convention with the convention program attached and a note that Directors at Large for the board are needed.

7. Staffing Proposal

Moved/Seconded by Karla Kozakevich/Judy Sentes THAT:

At 12:47 pm the SILGA meeting moved into a closed meeting.

CARRIED

Date of Next Meeting – Tuesday April 30th, Penticton

Adjournment

Moved/Seconded by Karla Kozakevich/Judy Sentes THAT:

At 1:58 pm the SILGA Executive Meeting of March 13, 2019, be adjourned.

CARRIED

Alison Slater
Executive Director